

Gatlinburg Convention Center  
303 Reagan Dr. ~ Gatlinburg, TN 37738  
Fax (865) 436-3704 ~ Telephone (865) 436-2392

**ELECTRICAL SERVICE ORDER**

*Effective June 25, 2009*

Full Name of Event \_\_\_\_\_ Event Dates \_\_\_\_\_

Company Name \_\_\_\_\_ Booth # \_\_\_\_\_

**BASIC SERVICE: (FLAT RATE PER EVENT)**

**PAYMENT MUST BE RECEIVED BY THE GATLINBURG CONVENTION CENTER A MINIMUM OF 14 DAYS BEFORE SCHEDULED EXHIBITOR MOVE-IN TO RECEIVE ADVANCED RATE.**

**ALL ORDERS RECEIVED LATE WILL BE CHARGED AT THE FLOOR RATE.**

**THE GATLINBURG CONVENTION CENTER RESERVES THE RIGHT TO CHARGE FLOOR RATE IF THE FORM IS RECEIVED AFTER THE DEADLINE.**

**NO EXCEPTIONS, PLEASE!**

Quantity	Description	Advance Rate	Floor Rate	Total
_____	0 – 2000 watts (20 amps)	\$80.00	\$100.00	_____
_____	Each Additional 1000 watts (10 amps)	\$45.00	\$45.00	_____
_____	208V / 1 phase each (30 amps)	\$150.00	\$175.00	_____
_____	208V / 3 phase each (40 amps)	\$175.00	\$220.00	_____
_____	Labor for plug change (No Tax)	\$35.00	\$35.00	_____

To determine the service for:

Spotlights – calculate total wattage for all bulbs/spotlights. Equipment/Machinery – calculate the volts x the amps = total wattage

**BULK ELECTRICITY (PER EVENT DAY):**

Quantity	Description	Rate	Total
_____	200 Amps (5 Wire, 3 Phase, Cam-Locks)	\$200.00	_____
_____	400 Amps (5 Wire, 3 Phase, Cam-Locks)	\$400.00	_____

**CREDIT CARD CUSTOMERS ONLY:**

Account Type (please circle)    Visa    MasterCard    American Express

Card Holder Name (please print) \_\_\_\_\_

Card Holder's Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_ Telephone # \_\_\_\_\_

Account Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

I authorize the Gatlinburg Convention Center to charge the above TOTAL amount to my account as indicated.

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

For confirmation that form was received, please print email address: \_\_\_\_\_

**IMPORTANT INFORMATION**

**ALL ORDERS MUST BE RECEIVED BY MAIL OR FAX; NO PHONE ORDERS ACCEPTED!**

Make Remittance Payable to: Gatlinburg Convention Center  
303 Reagan Dr.  
Gatlinburg, TN 37738

**ALL ORDERS ARE SUBJECT TO AVAILABILITY**